



# TRAINING/INTERNSHIP PLACEMENT PLAN

<b>Check one:</b> <input checked="" type="checkbox"/> Trainee <input type="checkbox"/> Intern	Occupational Field	Youth activist (NGO)		Number of Years of Experience
	Level of Degree	Date Awarded (mm-dd-yyyy)	Field of Study	
	BA	08-15-2003	Law and Business	

### PARTICIPANT INFORMATION

Trainee/Intern Name (Last, First, MI)		U.S. Residence Address	
Hing, Soksan		Hotel Washington, 515 15th street NW, Washington D.C.	
U.S. Telephone Number	FAX Number	Email Address	
202-638-5900		soksanhing@yahoo.com	

### SITE OF ACTIVITY INFORMATION

Host Organization		Address	
International Republican Institute		1225 Eye Street NW, Washington D.C.	
Supervisor's Name (Last, First, MI)		Email Address	
Miller, John		jmiller@iri.org	
Phone Number	FAX Number	Supervisor's Title	
202-408-9450		APO	
Dates of Program (mm-dd-yyyy)	Hours Per Week	Will Trainee/Intern receive a stipend?	If so, how much?
From 09-15-2007 To 10-03-2007	40	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 64.00 per day

### CONTRACT AGREEMENT

**NOTE-** Sponsors will not approve any contracts, and Trainees/Interns may not begin their programs until both a Training/Internship Placement Plan (page 2) and proof of required insurance that meets 22 CFR 62.14 is on file with the sponsor.

**Trainee/Intern-** I hereby acknowledge, understand and agree to the attached Training/Internship Placement Plan.

Trainee/Intern Signature	Date (mm-dd-yyyy)
	09/07/2007

**Supervisor-** I certify that I will provide on-site supervision and that this training/internship is known and approved by this company/business or organization (site of activity). I will ensure that the required insurance is in place that meets 22 CFR 62.14 and provide the sponsor with written evaluations of the trainee/intern's performance, including the number of hours performed, the type of training, and the quality of the performance. At minimum, I will submit the evaluation at the mid-point and end of the program.

Supervisor's Signature	Date (mm-dd-yyyy)
	09/07/2007

**Sponsor-** I approve the attached Training/Internship Placement Plan. I certify the following:

1. Sufficient planning, equipment, and trained personnel will be dedicated to provide the training/internship specified;
2. The training/internship program is not designed to recruit and train aliens for employment in the United States;
3. Trainees/Interns will not displace full-time or part-time U.S. employees; and
4. That training and internship programs in the field of agriculture meet all requirements of the Employment Relationship under the Fair Labor Standards Act and the Migrant and Seasonal Agricultural Worker Protection Act (29 CFR Part 500).

I understand that false certification may subject me to criminal prosecution under 18 U.S.C. 1001, which reads: "Except as otherwise provided in this section, whoever, in any matter within the jurisdiction of the executive, legislative, or judicial branch of the Government of the United States, knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or device a material fact; makes any materially false, fictitious, or fraudulent statement or representation; or makes or uses any false writing or document knowing the same to contain any materially false, fictitious, or fraudulent statement or entry; shall be fined under this title or imprisoned not more than 5 years, or both."

Sponsor's Signature (RO/ARO)	Date (mm-dd-yyyy)
	9/7/2007

Program Sponsor Name	Program Number

Program Sponsor Name	Program Number
----------------------	----------------

**TRAINING/INTERNSHIP PLACEMENT PLAN**

An acceptable Training/Internship Placement Plan should cover a definite period of time and should consist of definite phases of training or tasks performed with a specific objective for each phase. The plan must also contain information on how the trainees/interns will accomplish those objectives (i.e. classes, individual instruction, shadowing, etc.). Each phase must build upon the previous phase to show a progression in the training/internship. A separate copy of page 2 must be completed for each phase if applicable (i.e.; if the trainee/intern is rotating through different departments).

Name of Trainee/Intern (Last, First, MI)	Field of Training/Internship
Hing, Soksan	<i>Leadership Development</i>

Name of Phase	Start Date for this Phase	End Date for this Phase	Phase <u>  1  </u> of <u>  1  </u>
Governance/democracy	09-16-2007 <small>(mm-dd-yyyy)</small>	10-03-2007 <small>(mm-dd-yyyy)</small>	

**Specific Objective for This Phase**

Mr. Hing has been awarded a trip to Washington, DC to participate in an IRI customized leadership development program from September 16 – 30, 2007. The objectives of the trip includes: learning how International non-governmental organizations and non-for-profit organizations work, understanding the American political process, how national and state level legislation is created, and observing free and independent press covering of political events.

**Skills to be Imparted for This Phase**

The skills acquired will be public speaking, capacity building, fundraising, leadership skills, knowledge of political process and transparency in government and media.

**Justification for On-The-Job Training**

The leadership training will be a useful learning opportunity for him which will encourage Mr. Hing to be able to acquire the skills necessary to advocate for more freedom of speech and press in Cambodia. This would be a unique opportunity for direct exposure to American democracy, and would be a once in a lifetime experience that he could share with his organization and other politically-active youth upon his return to Cambodia.

**Chronology or Syllabus of Training or Tasks Performed During This Phase**

Public speaking, seminars, shadowing of congressional staffers, political party members, and NGO staffers, and sharing such experiences in Cambodia with his peers.

**Method of Evaluation and the Frequency of Supervision During This Phase**

Mr. Hing will be asked to write a brief essay at the end of his trip describing what he has accomplished and learned. He will be supervised during all IRI-sponsored events by IRI staff.